

Britt Elementary

VIRTUAL SCHOOL COUNSELING INSTRUCTIONS

Counseling Staff

Monica Mance

Monica.mance@gcpsk12.org

Virtual Office Hours

Monday – Friday

8:00-3:30

*Counselors will respond to
messages left after regular office
hours on the next business day.*



Purpose

- Our counseling team is committed to providing school counseling services and support during our digital learning days.
- Please contact your counselor for any of your academic and/or social emotional needs.
- Counselor contact information is provided on the left hand side of this flyer.

How to Contact Your Counselor

Example is below. Please update/adjust to your school details.

1. Email your counselor (see list on this flyer)
2. In your email include your full name, student ID and your concern/question.
3. The counselor will respond via email.